ASTM/ICF Memorandum of Understanding Regarding ASTM-Sponsored Symposia on Fatigue and Fracture

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This Agreement for Co-Sponsoring Conferences dated 26 April 2011 is between the International Congress on Fracture ("ICF"), with registered offices at Ishikawajima-Harima Heavy Industries CO., Ltd., RESEARCH INSTITUTE, 1-15. 3-CHOME, TOYOSU, KOTO-KU, TOKYO 135, JAPAN, and ASTM International ("ASTM"), with principal offices at 100 Barr Harbor Drive, West Conshohocken, PA 19428.

1-When an ASTM-sponsored symposium (or similar conference) event pertinent to the discipline of fatigue and fracture is approved by Executive Subcommittee E08.90 to be technically-led by ASTM Committee E08 (on Fatigue and Fracture), ASTM and Committee E08 will be responsible for designating one or more individuals to serve as the symposium chair/co-chairs.

2-As soon as possible following this approval, the Chair of ASTM Committee E08 (or his designated representative) will contact the ICF President and/or Secretary to seek: (a) co-sponsorship of the event by ICF, including but not limited to its designation as an ICF Inter-Quadrennial; and (b) the appointment of at least one individual active in ICF as an additional co-chair for the event.

3-The symposium/conference co-chairs will define the theme/focus of the event, prepare the call for papers, organize the conference committee (if any) with a balanced representation from both ASTM and ICF, select abstracts for oral presentation, select keynote speakers (if any), finalize the program, technically-lead, and conduct the actual conference.

4-ASTM will: (a) serve as the "host" organization; (b) will assume the responsibility for all contractual, financial, meeting, and publication arrangements for the specific event;
(c) take responsibility for all meeting arrangements, including signing all necessary contracts with the hotel or conference centre where the event is to be held; (d) determine the site of the symposium and make all the local arrangements; (e) assume all profits and/or liabilities; and (f) accept all financial responsibilities for development of the published proceedings arising from the specific conference/symposium.

5-ASTM will develop all necessary publicity pieces, which will carry both the ASTM logo and the ICF logo, and mail/transmit conference information to interested individuals and organizations. ICF will assist ASTM in publicizing the event by: (a) providing ASTM with the most up-to-date and comprehensive mailing lists it has available for the mailing/transmittal of publicity pieces; and (b) including information about the event on its own website and the websites of other events designated as ICF Inter-Quadrennials.

6-If a compendium of the papers arising from the event is published, for example as an STP (Special Technical Publication), it shall be in accordance with and following the established ASTM peer review process. The publication will carry both the ASTM logo and the ICF logo recognizing the two organizations as the technical co-sponsors of the symposium. ASTM will hold the copyright. ASTM will permit ICF to participate in sales and distribution of any such compendium, however, such will require a separate business agreement.

7-To avoid geographical and/or temporal conflict, no ASTM-sponsored symposium/conference event pertaining to the discipline of fatigue and fracture, and technically-led by ASTM Committee E08, will be scheduled within three (3) calendar months of an ICF Quadrennial, when that Quadrennial is being held in North America. In the event that such a conflicting event is found to have been inadvertently scheduled, the ASTM-sponsored event will be re-scheduled as necessary.

8-If ICF wishes to take advantage of the timing and location of an ASTM-organized ICF Inter-Quadrennial event to hold one or more ICF meetings of a business and/or non-technical nature in conjunction with the event, ASTM shall make every effort to accommodate the request for meeting space at no charge, provided that a request detailing the specific meeting space needs is received by ASTM from the ICF President/Secretary at least twelve (12) months prior to the event.

9-From time-to-time, and whenever a vacancy occurs or the need arises, the ICF President will appoint an individual, active in the ICF community and also familiar with the activities of ASTM Committee E08, to serve as the ICF Liaison to ASTM. This individual will be an ex-officio member of ASTM Executive Subcommittee E08.90 and will be responsible for ensuring that the leadership of ASTM Committee E08 is kept fully aware of all pertinent events, plans, and discussions taking place under the ICF umbrella. The selection of this individual will be made in consultation with the Chair of ASTM Committee E08 and in accordance with the Bylaws and Standard Operating Rules/Procedures of ICF.

10-From time-to-time, and whenever a vacancy occurs or the need arises, the Chair of
ASTM Committee E08 will appoint an individual, active in the ASTM fatigue and fracture community and also familiar with the activities of ICF, to serve as the ASTM Liaison to ICF. This individual will be an ex-officio member of the ICF Executive Committee and will be responsible for ensuring that the leadership of ICF is kept fully aware of all pertinent events, plans, and discussions taking place within ASTM. The selection of this individual will be made in consultation with the ICF President and in accordance with the Bylaws and Standard Operating Procedures of ASTM Committee E08.

11-The leadership of ASTM Committee E08 and ICF will, together, continuously and proactively, explore additional and expanded opportunities for collaboration and interaction beyond those that are specifically spelled out in this Memorandum of Understanding, with the specific goal of synergistically coordinating and integrating those worldwide technical activities in fatigue, fracture and structural integrity being led and/or developed by the respective organizations, where such coordination and integration is deemed desirable and mutually beneficial by both ASTM and ICF.

Agreed to, for/on behalf of ICF:
Name: Alberto Carpineti
Title: President
Signature: [Signature]
Date: May 19, 2011

Name: David Taplin
Title: Treasurer
Signature: [Signature]
Date: May 19, 2011

Agreed to, for/on behalf of ASTM International:
Name: Katharine Morgan
Title: Vice-President, Technical Committee Operations
Signature: [Signature]
Date: 4/26/11

Name: Ravinder Chona
Title: Chair, Committee E08
Signature: [Signature]
Date: 26 April 2011